

HIS 1007 Checklist for Discussion Board Forum

Initial Post

- _____ Have I included at least 3 references to course materials in my initial post?
- _____ Have I included an in-text citation with page number for each reference in my initial post?
- _____ Have I included at least 300 words at the very minimum in my initial post?

Replies

- _____ Have I included at least one reference to course materials in each of my replies?
- _____ Have I included an in-text citation with page number for each reference my replies?
- _____ Have I included at least 50 words at the very minimum in each of my replies?
- _____ Have I done more than just provide feedback on my fellow student's post? Have I added an insight or two on the material?

HIS 1007 Checklist for Exams

Checklist for Identification of Terms Questions

- _____ Have I written one full paragraph about each person or event?
- _____ Have I explained the main reason(s) why this person or event is famous?
- _____ Have I explained roughly what time period is related to the person or event?
- _____ Have I explained what location is related to the person or event?
- _____ Have I explained the main people associated with the event? OR Have I explained the main event(s) associated with the person?
- _____ Have I fully explained the significance of the person or event?

Checklist for Essays on Exams

- _____ Have I included an Introduction? (2 points)
- _____ Have I included a Conclusion? (2 points)
- _____ Have I included 2-3 Body Paragraphs? (15 points)
- _____ Have I included at least THREE references to course materials in the Body Paragraphs? (6 points)
- _____ Have I included at least one primary source reference in the Body Paragraphs?
- _____ Have I responded to the prompt?
- _____ Is the content accurate?
- _____ Is the content thorough?
- _____ Does my essay make sense?
- _____ Have I utilized proper grammar and quality content?